

## Adra Membership Terms and conditions

1. By clicking this form, I understand and agree that Adra will process my personal data for the purpose of providing services related to membership, as well as to inform me about future events I may be interested in. I acknowledge that my personal data will be retained for as long as necessary to fulfill these purposes, and Adra will not share my personal data with third parties. I understand that I have the right to revoke my consent for receiving any other communications from Adra at any time.
2. Invoice payment terms and conditions are applicable between the International non-profit association ADRA with its registered office at Rue Belliard 40, Brussels 1040, Belgium, registered in the Crossroads Bank for Enterprises of Belgium with enterprise number VAT BE 0768.619.684 (hereinafter referred to as 'ADRA') and its members. If applicable, these invoice payment terms and conditions shall take precedence over the member's terms and conditions.
3. Members affiliated with founding organizations may seek a fee reduction. To qualify, members must provide invoices from the most recent membership year. These invoices will be used to calculate the correct fee for Adra. Once invoices are issued, members have thirty (30) days to submit this proof to the finance office. The proof may include copies of invoices and any other relevant documents demonstrating the amount of membership fees paid. Upon receipt and validation of the proof, the finance office will issue a credit note of up to fifty percent (50%), based on the actual fee paid. The exact percentage of the reduction will be determined based on the proof provided. If the proof is not submitted within the allotted thirty (30) days, Adra reserves the right to enforce the full fee invoice without any reduction. Additionally, Adra reserves the right to reassess member affiliations with founding organizations every two years to ensure ongoing compliance and eligibility for fee reductions.
4. Barring any stipulations to the contrary, all invoices of ADRA are payable within 30 calendar days from the invoice date. After this period, an amount in interest is charged, automatically and without prior notification, equal to 10% per year, where each month that is started will be considered a full month that has elapsed, as well as a flat fee in damages equal to 10% of the invoice amount, with a minimum of 50.00 EUR. The aforementioned reasonable compensation of 10%, with a minimum of 50.00 EUR, does not exclude the allocation of any litigation costs, or any other proven recovery costs.
5. ADRA is also entitled to a flat fee of 15.00 EUR per demand for payment sent, except for the first reminder, which will be free of charge in line with Belgian law.

6. ADRA must be notified in writing by registered letter of any protestation of an invoice no later than on the 10th calendar day following the due date of the disputed invoice. The written protestation must contain the date, number, and amount of the disputed invoice and must mention expressly, in detail and exhaustively, the reasons for the protestation.
7. In the absence of payment on the due date, all invoices not yet due shall also become immediately due and payable in full by operation of law and without notice of default. In the absence of payment on the due date, ADRA shall no longer be obliged to carry out (further) services and may suspend all services immediately and without prior notice and without any compensation for the member.
8. A partial payment without reservation of an invoiced amount shall constitute acceptance of the full invoice. Partial payments shall always be accepted without reservation and without prejudice to acknowledgment. Partial payments shall be allocated in priority to any legal costs incurred, then to accrued interest, then to the damage clause, and finally to the principal sum.
9. In case any provision in these terms and conditions shall be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.
10. The courts of the judicial district of Brussels are exclusively and without exception competent. All performances of ADRA are subject to Belgian law, which applies exclusively to all contracts of and with ADRA